

**Newaygo County Mental Health**  
**Minutes of the Regular Meeting**  
**August 18, 2022**  
**10:01 a.m.**

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Vice-chair Boluyt at 10:01 a.m. on Thursday, August 18, 2022 in the Board Conference Room.

Member Twing opened the meeting with prayer.

**Roll Call**

Members Present: Sarah Boluyt, Kathy Broome, Catherine Kellerman, Bryan Kolk, Todd Koopmans, Wayne Mast, Cheryl Parker, Michelle Petz, Helen Taube, and Sue Twing

Members not present: Ken DeLaat and Ralph Bell

Others Present: Director Carol Mills, Jeff Labun, COO; Denise Russo-Starback, Clinical Director; Shannon Woodside, recording secretary, Teresa Fetterley, Jamie Presler, Mary Suplinska's and Dale Twing

**Communications from the Public**

No communication from the public.

**Approval of Agenda**

**Motion** by Member Mast, supported by Member Kolk, to approve and amend the agenda to add, 9.2.7 Fiscal Year 2023 General Fund Contract. No discussion; motion carried unanimously.

**Approval of Regular Minutes**

**Motion** by Member Koopmans, supported by Member Broome, to approve the minutes of the Regular Board meeting of July 14, 2022 as presented. No discussion; motion carried unanimously.

**Presentation**

Teresa Fetterley and her team presented on Human Trafficking and Child Exploitation. Questions were addressed.

**Directors Update**

Reviewed Director Mills written report, questions were addressed.

**Executive Committee**

Next meeting is September 1, 2022 at 10:00 a.m.

**Finance**

Check Register, Cash Statement and Finance reports were reviewed with inquiries addressed by Jeff Labun, Chief Operating Officer.

*Microsoft Office Licensing*

**Motion** to authorize the Executive Director to purchase Microsoft Office Licenses in the amount of \$44,147. Discussion took place; motion carried unanimously.

*Firewall Service Agreement*

**Motion** to authorize the Executive Director to purchase Firewall Service Agreement in the amount of \$17,651.39. Discussion took place; motion carried unanimously.

*Firewall Installation and Reconfiguration*

**Motion** to authorized the Executive Director to purchase Firewall Installation and Reconfiguration in the amount of \$16,200. Discussion took place; motion carried unanimously.

*FY 23 General Fund Contract*

**Motion** to authorize the Executive Director to sign the Michigan Department of Health and Human Services and Community Health Services Contract for Fiscal Year 2023. Discussion took place; motion carried unanimously.

Next meeting is September 6, 2022 at 10:00 a.m.

**Regular Meeting**

**Motion** by Member Kolk, supported by Member Broome, to recess the regular Board of Director's meeting to enter into the Annual Public hearing at 11:03 a.m. No discussion; motion carried unanimously.

**Motion** by Member Kolk, supported by Member Kellerman, to reconvene the regular Board of Director's meeting at 11:05 a.m. No discussion; motion carried unanimously.

**Policy Committee**

No meeting scheduled.

**Recipient Rights**

Reviewed minutes of August 8, 2022.

Next meeting is November 14, 2022 at 10:00 a.m.

**Consumer Advisory Committee**

No meeting scheduled.

**Promotion & Education Committee**

Art Wunsch Nomination form is due on August 31, 2022. The nominations will be reviewed at the Executive Committee on September 1, 2022.

No meeting scheduled.

**Mid-State Health Network (MSHN)**

Member Twing reported on the following:

- Lapsing 50 million dollars to State
- Sending money to residential provider's

- Pilot of an opioid home Saginaw County
- Mobil Care bus is not working out as intended, other options are being explored

**Community Mental Health Association (CMHA)**

Member Kellerman reported on the following:


- Board meeting took place in Grayling
- Steering committee is in September
- MDHHS is recommending that CCHBC become a standard in Michigan


**Communications from the Public**

No communication from the public.

**Adjournment**

Vice-chair Boluyt adjourned the meeting at 12:09 p.m.

  
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Sarah Boluyt, Vice-chair

  
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Helen Taube, Secretary